

Managing Knowledge in a Team

This overview of knowledge management tools was created with cooperation in teams in mind. Tools that do not fulfill this criterion were not taken into consideration. Since new tools are continually being developed, we make no claims that this overview is exhaustive. The status as of 30 September 2015 has been included.

The overview is structured as follows: First the various possibilities for teamwork and project planning for teams are shown. Then you will find the classic functions of reference management and processing references with the help of Office programs. Finally, technical details and license possibilities are described.

Software	Citavi 5.1	Citavi 5 for DBServer	Colwiz	Endnote	Mendeley	Refworks	Zotero	
Cooperation	Teamwork Size of team Working simultaneously in your team Communication within the team Social software functionalities	+ ∞ 3 - -	+ ∞ ∞ - -	+ ∞ ∞ + +	+ 14 14 - -	+ 50 50 + +	+ ∞ + - -	+ ∞ + - +
Interaction possibilities	Joint direct writing is possible Tracking changes Tracking marks Tracking comments Reading status visible Reading lists available (social bookmarking) Direct communication Blog Chat Messages Sharing	+ - - - - - - - - - - via Email	+ - - - - - - - - - - via Email	+ + + + - + + + - + +	- + + + - - - - - - - +	+ + + + - + + + - + + +	- - - + - - - - - + RefShare +	- - - - - + + - - + +
Project management / task planning	Creating tasks Displaying tasks Creating notes Displaying notes Classic functions	+ + + + +	+ + + + +	+ + + + +	- - - - -	- - - - -	- - - - -	- - - - -
Classic functions of reference management	Importing files Exporting from databases Importing from websites Available interfaces Additional import options Researching in databases Bibliography export in other formats Adding information to the metadata Linking documents Checking for duplicates Intuitive user interface Structuring by content Structuring with folders / groups	+ RIS, BibTeX, Endnote, COinS + Access, Excel, Calc, CSV, ISBN, DOI, Pubmed-ID, PDF, Ordner + + + + + + + + +	+ RIS, BibTeX, Endnote, COinS + Access, Excel, Calc, CSV, ISBN, DOI, Pubmed-ID, PDF, Ordner + + + + + + + + +	+ RIS, BibTeX, TabDelimited + - - + + + - - - + +	+ RIS, BibTeX, Endnote, XML, Zotero + - + + + + + + + +	+ RIS, BibTeX, XML, Tab Delimited + - - + + + + + + +	+ RIS, BibTeX, MODS, RDF, Refer / BibIX + - - + + + + + + +	
Word processing	Word LateX Open Office	+ + +	+ + +	+ + +	+ - +	+ - +	+ - +	+ - +
License model	Version License model commercial TU license free Limited functions for free version	5.1 + + + 100 datasets	5.1 + + + 100 datasets	3.15.0610 - - + 50.000 datasets	X7 + + + 2 GB online storage space	1.14 + - + 2 GB online storage space	5.0 + - + 30 days	4.0.28.6 + - + 300 MB storage
Installation	local (PC) web-based Online storage space	+ - -	+ - -	+ + 30 GB	+ + 5 GB	+ + min 2 GB, more space according to type of license	+ + 10 GB	+ + 2 GB/6 GB
Operating system	Windows Mac OS Linux Use on mobile devices	+ - - -	+ - - -	+ + + +	+ + - +	+ + + +	+ + + +	+ + + +
Other	Comments	web tools in preparation	web tools in preparation	Java necessary			100 \$ for 1 year/ optional modules	20 \$/60 \$ for 1 year